

CHAMPIONSHIP TOURNAMENT POLICIES

2009-2010

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TOURNAMENT HANDBOOK

A. TOURNAMENT SITE/DATE

The Board of Directors determines all state tournament sites and dates. Most of the state tournaments are held in Southcentral Alaska for logistical and financial reasons. But, on an occasional basis, the Board will entertain bids to host certain state tournaments in rural Alaska as it realizes the educational value which students may gain from experiencing visits to other parts of the state.

Regardless of the community size, tournament sites must meet certain minimum criteria. Factors which are considered in awarding a tournament site include:

1. Transportation to and from the site that is dependable.
2. An excellent tournament facility that meets or exceeds tournament specifications including NFHS standards.
3. Adequate space for seating and parking for spectators.
4. A supportive group of volunteers willing to fill key roles in the management of the tournament.
5. Adequate communication infrastructure including internet access onsite.
6. Adequate facilities to house and feed expected participants, officials, ASAA staff, and fans.
7. An interested local fan base for that particular sport.
8. Plans to encourage and promote the appreciation of other cultures.
9. Availability of medical services onsite and nearby throughout the tournament.
10. Willingness to work with Director of Special Events to meet budget guidelines.

The Board of Directors has determined that, when feasible, state tournament sites should be awarded on a 2-3 year basis, with the exception of the state basketball tournament which is currently awarded for five years. The Board may also entertain a one year bid to host certain events in rural Alaska. Rural sites interested in hosting a state tournament are encouraged to contact ASAA to discuss the feasibility prior to submitting a bid for one year.

B. SOLICITING BIDS

ASAA will solicit bids for state tournaments by seeking proposals during the year that precedes the final year of a state tournament site bid. Potential bidders will be given the bidding criteria and deadline for submittal of bids on the asaa.org website. The board will review all legitimate bids received by the established deadline and make a final determination of the successful bidder.

Following the awarding of a bid to host a state tournament, the Director of Special Events will prepare a contract that specifies expectations of the host site as well as the commitment of ASAA staff.

This contract will need to be signed and processed within 90 days. Failure to meet specifications within the signed document may result in a review and/or cancellation of the contract.

C. TOURNAMENT INFORMATION

Official information concerning championship events for all ASAA sanctioned activities will be posted on the ASAA website. Official memos concerning each event are jointly written by ASAA administrators and the tournament director. The memos will contain information pertinent to each respective tournament, including names and phone numbers of tournament personnel, in order to facilitate direct contact between tournament personnel and participating schools.

These memos will be posted on ASAA's website (www.asaa.org) six weeks preceding the event. Upon request, memos will be faxed or mailed to a school. State event memos are written collectively to the principal, athletic administrator, and respective coach of each school. It is the responsibility of the person receiving the informational memo to make sure that all the people on the memo distribution list receive a copy.

D. TICKETS

Ticket prices for each tournament and tournament session vary according to the type of event. Some events have all day prices while others will have admission by session. Ticket pricing is determined by the expenses incurred for that tournament which include officials fees, per diem, transportation and housing; awards; facility rental; hospitality expenses; tournament supplies; and paid staff that may include tournament director, timers, scorekeepers, floor or field staff, security, gate workers.

E. SOUVENIR PROGRAMS

Tournament programs are the responsibility of the ASAA office. ASAA contracts with Graphic Solutions to develop layout and design of each tournament program which are then printed and sold at the event.

F. MERCHANDISE SALES

ASAA has exclusive authority to sell merchandise at championship events. Such merchandise may include t-shirts, sweatshirts, hats, beanies, and other items with ASAA logos on them. Other schools may not sell items at state tournaments without permission of ASAA. All items can be purchased at the ASAA online store as well.

G. SPLIT-THE-POT or RAFFLE

ASAA reserves the exclusive authority to regulate split-the-pot and raffle activities, and merchandise sales at championship events.

H. STATE TOURNAMENT OFFICIALS

It is imperative that all ASAA championship events are officiated by certified and highly competent individuals. It is also the intent of ASAA that each

region/conference should have the opportunity for representation by an official from their respective geographical region at state tournament. However, when qualified and/or competent officials cannot be obtained from one region or conference, those positions will be filled from other regions of the state.

1. **Certified Officials:** Officials working any state tournament must be certified by an established cut-off date. Certified is defined as being "registered in Alaska with ASAA and having passed the required exam."
2. **Region/Conference Input:** Some method of receiving input from schools and/or Officials Associations must be put in place by regions/conferences to insure the selection of qualified officials.
3. **Officials Nominations:** An Officials Selection Ballot Form is included in the Forms Section of this handbook. It is intended to help facilitate voting by coaches/schools. The respective regional or conference tournament director should establish and notify all schools of the deadline to receive ballots well in advance of the ASAA deadline for state tournament selection. After verifying the availability of officials, the list of officials should be forwarded to ASAA for final selection. ASAA will coordinate with State Tournament Directors prior to notifying officials of their selection. In situations where no nominations are received from a specific region/conference by the deadline, those official's positions will be filled from other regions/conferences.
4. **Officials Nomination Deadlines:** Absolute deadline for submitting nominations to ASAA shall be four weeks prior to the start of the State Tournament. Officials will be selected and contacted no later than three weeks before the tournament start.

2009-10 State Event.....	Nomination Deadline.....	Selection Deadline
Football.....	September 11	September 18
Tennis.....	September 11	September 18
Swimming/Diving	October 9.....	October 16
3A/4A Volleyball	October 15.....	October 22
123A/Mixed Volleyball	November 12.....	November 19
Wrestling.....	November 13.....	November 20
Hockey.....	January 14.....	January 21
Basketball.....	February 15.....	February 22
Soccer.....	April 29.....	May 6
Softball/Baseball	May 6.....	May 13
5. **ASAA Selection Process:** ASAA reserves the right to review all officials selections forwarded by Officials Associations or ASAA regions/conferences with regard to qualifications and other selection criteria. Starting in 2009-10, a rating system for officials will be put into effect to help in the selection process for state tournaments. The following principles will guide the final officials selection process for state championship events:
 - Overall experience
 - Current performance

- History of past state tournament selection ... In following this process, ASAA is attempting to retain current officials and recruit new ones. Starting in 2008-09, a rating system for officials will be put into effect to help in the selection process for state tournaments.

6. **Budget considerations:** Specific state tournament budgets for traveling and per diem expenses will always play a role in determining the number of officials that will be used from geographical areas other than local officials from the site of the tournament.
7. **Allocation of Officials:**
 - a. Baseball 8 officials
 - b. Basketball 24 officials for 3A/4A
16 officials for 1A/2A
 - c. Football 5 officials per semis & finals
 - d. Hockey 9 officials
 - e. Soccer 12 officials
 - f. Softball 10 officials
 - g. Swimming 10 swim officials
+7 dive officials
 - h. Tennis 4 officials
 - i. Volleyball 6 officials
 - j. Wrestling 7 officials
8. **Sport-Specific Guidelines:** The following are guidelines for the selection of officials for specific activities:

FOOTBALL

- a. Officials for all quarterfinal games will be selected by the host school.
- b. The process and criteria for the selection of Large Schools Games at State:
 - **Officials per Game:** 5
 - **Positions:** Referee, Umpire, Linesman, 2 judges
 - **Types of Crew:** Mixed
 - **Certification:** National Federation
 - **Qualifications:** Determined by Associations and ASAA
 - **Association Allocation:**
 - Anchorage Association 10 officials
 - Fairbanks Association..... 4 officials
 - Southeast Association 1 official
 - **Position Allocation:** ASAA will allocate specific officials crew positions (informal positions)

Note: Associations are expected to effectively communicate with schools for whom they provide officiating services during the year in order to evaluate officials for selection.

- c. The process for selection of Small Schools Games at State:
 - Anchorage Association..... 5 officials
 - Kenai Association..... 5 officials
 - Fairbanks Association..... 2 officials
 - Other Associations
(Kodiak, Barrow, Valdez, etc)..... 3 officials

VOLLEYBALL

- a. A... . . . 3A/4A TOURNAMENT - 6 officials total with at least one position allocated to each of the following conferences:
 - Aurora/Mid Alaska Conferences
 - Southcentral/Cook Inlet Conferences
 - Southeast Conference
 - Northern Lights Conference
 - Local Association at Tournament Site will fill rest of positions.
- b. 123A/Mixed 6 TOURNAMENT - 6 officials total with at least one position allocated to these regions:
 - Region 1
 - Region 2
 - Region 5
 - Local Association at Tournament Site will fill rest of positions.

BASKETBALL

- a. Each basketball conference in all Regions shall provide an assigned number of officials to the respective tournament in which it qualifies a team/s.
- b. State tournament official selection involves a committee to review nominations. The committee may consult officials associations and other entities in addition to ASAA board members when making selections.
- c. A minimum of one (1) official for each tournament must come from the local area in which the tournament is being held. The following is the allotted number of officials listed by classification.

4A TOURNAMENT - 12 officials total with at least one position allocated to each of these conferences:

- Cook Inlet Conference
- Northern Light Conference
- Southeast Conference
- Mid Alaska Conference
- Local Association at Tournament Site will fill rest of positions.

3A TOURNAMENT - 12 officials total with at least one position allocated to each of these conferences:

- Aurora Conference
- Southcentral Conference
- Southeast Conference
- Western Conference
- Local Association at Tournament Site will fill rest of positions.

2A TOURNAMENT - 8 officials total with at least one position allocated to each of these conferences:

- Northwest Conference
- Central Interior Conference
- Peninsula Conference

- Southeast Conference
- Local Association at Tournament Site will fill rest of positions.

1A TOURNAMENT - 8 officials total with at least one position allocated to these regions:

- Region 1
- Region 2
- Region 6
- Local Association at Tournament Site will fill rest of positions.

HOCKEY - 9 officials total with at least one position allocated to each of these conferences:

- Cook Inlet Conference
- North Star Conference
- Mid Alaska Conference
- Greatland Conference (Region 2-3)
- Local Association at Tournament Site will fill rest of positions.

SOCCER - 12 officials total with at least one position allocated to each of these conferences:

- Cook Inlet Conference
- Northern Lights Conference
- Mid Alaska Conference
- Southeast Conference
- Local Association at Tournament Site will fill rest of positions.

SOFTBALL - 10 officials total with at least one position allocated to each of these conferences:

- Cook Inlet Conference
- Railbelt Conference
- Mid Alaska Conference
- Northern Lights Conference
- Southeast Conference
- Local Association at Tournament Site will fill rest of positions.

BASEBALL - 8 officials total with at least one position allocated to each of these conferences:

- Cook Inlet Conference
- Southcentral Conference
- Southeast Conference
- Mid Alaska Conference
- Local Association at Tournament Site will fill rest of positions.

WRESTLING

4A TOURNAMENT- 7 officials total with at least one position allocated to each of these conferences:

- Cook Inlet Conference
- Northern Lights Conference
- Southeast Conference
- Mid Alaska Conference
- Local Association at Tournament Site will fill rest of positions.

1,2,3A TOURNAMENT- 7 officials total with at least one position allocated to each of these conferences:

- Denali/Kachemak Conference
- Great Alaska Conference
- Northern Conference
- Southeast Conference
- Local Association at Tournament Site will fill rest of positions.

Other state tournaments whose officials are selected by the tournament director after consultation with ASAA staff:

SWIMMING/DIVING - the tournament director or steering committee will submit 10 swimming officials and 7 diving officials with at least one position allocated to each of these conferences:

- Northern Lights Conference
- Cook Inlet Conference
- Mid Alaska Conference
- Southeast Conference
- Certified officials from Tournament site area will fill rest of positions.

CROSS COUNTRY - The referee must be certified and will determine which other essential positions will be certified.

TENNIS - 4 certified USTA officials chosen by the steering committee.

NORDIC SKI - The technical delegate must be fully aware of USAA rules as well as the Alaska Nordic Ski rules printed by ASAA.

TRACK & FIELD - The referee must be certified and will determine which other essential positions will be certified.

I. CORPORATE PARTNERS

Meeting obligations to corporate partners is essential. Administration of the championship event will be in compliance with ASAA contractual agreements with corporate partners and should, in fact, exceed mere obligations. Consideration should be given to representatives of corporate partners in regard to amenities and recognition of support.

1. CHAMPIONSHIP EVENT TITLING

All events should be referred to as the "ASAA/FIRST NATIONAL BANK ALASKA STATE CHAMPIONSHIPS." * This should be done both verbally and in print.

- * Exception is State Football (First National Bowl), State Hockey (First National Cup), State Basketball (March Madness State Basketball) and State Cheerleading (March Madness State Cheerleading)

2. THANK YOU LETTERS

Coaches, student-athletes, administrators . . . and parents should be encouraged to write ASAA's corporate partners and thank them for their financial commitment to the youth of Alaska.

J. TOURNAMENT SESSIONS

Tournaments are formatted in a variety of ways

based on the sport and the facility. When action is non-stop all day, one session price is charged for the entire day. When there is a definite break in the day's activities, such as with wrestling, basketball, and hockey, separate sessions may occur. NOTE: With the approval of ASAA, the tournament director may adjust the session schedules to facilitate a local school playing in the last session of the first day. This will be done only when necessary to help insure proper attendance and increased gate receipts for the first day. Adjustments will not be made in the bracket — only session scheduling.

K. PRE-TOURNAMENT PRACTICES

Practice times should be made available to all teams, if so desired on the afternoon and/or evening of the day preceding the tournament. Practice time locations will be of the same length to all teams.

Note: If any ASAA/First National Bank Alaska State Championship Event is held in a large municipal arena. There may not be practice times on the arena floor. If teams want to practice upon arrival they may have to arrange their own practice site and time.

L. STATE TOURNAMENT BERTHS

Allocations for team and individual sports: The board of Directors shall allocate state tournament berths on a fair and equitable basis using current information on participation numbers, past state tournament results and anticipated future trends. In order to meet this goal, the Board has adopted the following procedure:

1. During each school year that begins in an even year, the Board will review state tournament berth allocations for these individual sports: Cross Country Running, Swimming and Diving, Wrestling, Nordic Skiing, Tennis, and Track and Field.
2. During each school year which begins in an odd year, the Board will review state tournament berth allocations for these team sports: Baseball, Basketball, Football, Hockey, Soccer, Softball, Volleyball.

Based on the above analysis at it's February or April meeting, meeting, the Board may adjust berth allocations when it has been determined necessary.

Filling Open State Tournament Berths: The following policy clarifies a member school's obligation to fill state tournament berth when qualified. And it also specifies how ASAA will fill open berths to preserve the integrity of the tournament.

1. Schools whose teams qualify for state tournament berths should fulfill their obligation that their students will participate in those tournaments.
2. If ASAA is notified that a team will not fill its berth at the state tournament, the Association will make every attempt to fill the berth with another team from that conference.
3. If the conference is unable to provide another team to fill the vacant berth, then ASAA will attempt to fill the berth with another team

from another conference. In this case, ASAA will have the final decision as to which team will be selected to fill the berth.

Team Sports

Once a team has qualified for the state tournament, athletes on that team may be substituted up until the official roster is due. The official roster is submitted either to the tournament director at the coaches meeting, or to the official scorer prior to the team's first tournament game. Once the official roster is submitted, there may be no substitutions. Note: Rosters submitted for the souvenir program are not considered official.

Individual Sports

The Regional/Conference Tournament Director shall submit to the ASAA Office by the published deadline the names of all qualifiers. Once the list of qualifiers is submitted, there will be no changes unless there are extenuating circumstances.

Extenuating Circumstances are defined as: injury, illness, academic ineligibility, family emergency, coaches decision, etc. DEADLINE for notifying ASAA is set for each tournament in the published memo. Substitutions by ASAA are made from a pool of alternates. Wrestling submits a list of alternates for each weight class. Swimming and Track alternates come from the next best state times / scores.

M. STATE TOURNAMENT ROSTER LIMITS

ASAA has established maximum roster size limits for state tournament competition.

Baseball.....	18
Basketball.....	12
Cross-Country Running.....	7
Football*.....	48
Hockey.....	20
Nordic Skiing.....	6
Soccer.....	22
Softball.....	18
Tennis.....	8
Volleyball.....	12

* Football roster applies to quarter, semi, and final playoff games.

N. LATE ARRIVALS TO STATE TOURNAMENT

In state tournaments involving team competition, all teams should make every effort to arrive at the tournament site before the coaches' meeting, which is usually held on the evening prior to the start of the tournament. If a team is unable to meet this time frame because of weather or transportation difficulties, or other unusual circumstances, the school must notify ASAA.

. If it appears that the team may not be able to arrive to compete in its scheduled first round contest, that contest will be rescheduled as the last of the day.

If the team fails to arrive at the tournament site for the first contest, that team will forfeit the contest and will be placed in the consolation bracket. The other team will move forward in the championship

bracket. If the team fails to arrive at the tournament site for the second round contest, the team will forfeit and will be out of the tournament.

After the tournament has started and all teams have checked in, and a team is late to a scheduled contest, the game may be delayed for a maximum of fifteen minutes for arrival and warmups. After that time period has exhausted, if a team still has not arrived or is not ready to play, it will forfeit the contest. In wrestling, a forfeit due to late arrival at the tournament site because of weather or transportation problems shall not eliminate a contestant from further competition in the tournament. The athlete will be placed in the consolation bracket.

If a team is delayed due to weather or transportation problems and arrives after weigh-ins have occurred, these contestants shall be weighed by themselves upon arrival prior to their first match.

O. OFFICIAL TOURNAMENT BALLS

Anaconda Sports is the official sporting goods supplier of ASAA.

- The official basketball that will be used in state tournament play is the Anaconda Sports manufactured composite ball called "THE ROCK."
- The official softball is the "Trump Classic" MP-60-FP-ASAA Optic Ball that will also come with the ASAA logo if purchased directly from Anaconda.
- The official volleyball is Tachikara SV-5W Gold.
- The official baseball is the MG-Pro by Anaconda.

P. SPECTATOR SUPPORT ITEMS

ASAA prohibits laser pointers, whistles, and airhorns at its state championship events. In addition, thunder sticks and other artificial noise makers are banned from indoor events such as volleyball and basketball. Additional prohibitions may be enforced by the hosting school district in accordance with established policies, procedures and local laws. NFHS rules may restrict other items.

Q. STATE TOURNAMENT PASSES

Each participating school will be issued up to the following number of passes for the respective state tournament:

BASEBALL

18 uniformed team members, 1 head coach, up to 3 assistant coaches, 2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus driver if needed. Booster Club members, JV team members, additional chaperones or coaches must purchase tickets for event.

BASKETBALL

12 uniformed team members, 1 head coach, up to 3 assistant coaches, 1-2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus or 2 van drivers if needed. Booster Club members, JV and C team members, additional chaperones or coaches must purchase tickets for event.

CHEERLEADING

Varsity cheerleaders performing in competition, 1 cheer coach, 1 assistant coach, 1 administrator, 1 chaperone if needed. JV cheerleaders must purchase tickets for event.

CROSS COUNTRY RUN

Qualifying runners, coaching staff, manager, trainer, administrator, chaperone, bus driver if needed. Booster Club members, JV team members, additional chaperones or coaches must purchase tickets for event.

FOOTBALL

48 uniformed team members, 1 head coach, up to 8 assistant coaches, 2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus driver if needed. NOTE: PASSES FOR ATHLETES, COACHES, MANAGERS, TRAINERS, AND STATISTICIANS WILL HAVE A SIDELINE STAMP ON THEM. Booster Club members, JV and C team members, additional chaperones or coaches must purchase tickets for event.

HOCKEY

20 uniformed team members, 1 head coach, up to 3 assistant coaches, 2 managers, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus driver if needed. Booster Club members, JV team members, additional chaperones or coaches must purchase tickets for event.

NORDIC SKI

12 uniformed team members, coaching staff, manager, trainer, wax specialist, administrator, bus driver if necessary.

SOCCER

22 uniformed team members, 1 head coach, up to 3 assistant coaches, 2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus driver if needed. Booster Club members, JV team members, additional chaperones or coaches must purchase tickets for event.

SOFTBALL

18 uniformed team members, 1 head coach, up to 3 assistant coaches, 2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus driver if needed. Booster Club members, JV team members, additional chaperones or coaches must purchase tickets for event.

SWIMMING/DIVING

Qualifying team members, coaching staff, 1 manager, 1 statistician, 1 trainer, administrator, and bus/van driver if needed. Booster Club members, non-qualifying team members must purchase tickets for event.

TRACK AND FIELD

Qualifying team members, 1 head coach, up to 3 assistant coaches, 2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus/van driver if needed. Booster Club members, non-qualifying team members must purchase tickets for event.

VOLLEYBALL

12 uniformed team members, 1 head coach, up to 3 assistant coaches, 2 managers, 1 trainer, 1 statistician, 1 administrator, 1 chaperone if needed, 1 bus/van driver if needed. Booster Club members, JV and C team members, additional chaperones or coaches must purchase tickets for event.

WRESTLING

(passes will be administered at the event)

Qualifying team members who will be wrestling, 2 coaches for 1-4 athletes, 3 coaches for 5-9 athletes, 4 coaches for 10-14 athletes, 5 coaches for 15 or more 1 manager, 1 statistician, 1 trainer, 1 administrator, 1 chaperone if needed, 1 bus/van driver if needed. Booster Club members, JV or Varsity team members who did not qualify to state, additional chaperones or coaches must purchase tickets for event.

- R. STATE EVENT MASCOT POLICY
ASAA considers team mascots as part of the school's spirit squad. They will be subject to NFHS Spirit Rule Book Guidelines for participants.
- S. ROSTER DEADLINE — TWO (2) WEEKS PRIOR TO THE STATE EVENT.
A standardized roster form is available on the ASAA website (www.asaa.org — click on "rosters") to fill out and e-mail directly to the ASAA office. Please pay attention to the format for rosters, i.e. names spelled with lower case, numbers 9-12 used to indicate grade level, etc. Athletic Directors are encouraged to have updated rosters with current names, numbers, grades, etc. entered before submitting.
- T. TEAM PHOTO DEADLINE — TWO (2) WEEKS PRIOR TO THE STATE EVENT.
Team photos will only be accepted digitally. Email a digital photo, or deliver it on disc, to the state office two weeks prior to the event. Digital photos need to be of high quality in order to print correctly. Camera setting should be set to "high" or "fine" and the resulting photo should be 300 dpi or greater and sized 4-5 inches wide or greater.
- U. PERFORMANCE OF BANDS
Schools pep bands are encouraged to accompany their team(s) and spirit squad(s) to the state championships to add excitement. Band directors are reminded that as a courtesy to the teams and cheerleaders of both schools, the performances by the band should be limited to a certain schedule. The guidelines listed below indicate an appropriate playing schedule for the band:
 1. The band should play before the game begins. The director should coordinate the schedule so that team members may be announced if desired by the host school.
 2. The band should play at halftime of the contest.
 3. The band may play at the end of the contest if desired.
 4. Band Directors and Cheerleading Coaches are encouraged to establish a performance schedule prior to the game for time outs and quarter breaks.

5. Bands should be sensitive to the gym environment and the needs of players and coaches who need to be able to communicate with each other during time-outs.
6. Musical instruments may not be used as noise makers during the contests.

V. TOURNAMENT FORMS

Before participating in a state championship, schools must submit the following forms, which are located in the Forms section of this handbook as well as on the asaa.org website:

1. Academic Award Entry Form. The GPAs of all members of the state qualifying team for the previous semester are entered.
2. Code of Conduct Form. The coach must sign this form stating that all players are aware of behavior standards while at the state tournament.

W. PHOTOGRAPHY / VIDEOTAPING POLICY

ASAA has a property interest in its state championship events. As such, ASAA reserves the exclusive authority to regulate photographic and video recording of ASAA state championship events, and the distribution of photos, tapes, CDs, DVDs, and any other method of recording such events as will be presented in the future. ASAA may, at its discretion, award the exclusive right to photograph, record, and distribute to an independent contractor. ASAA may also limit access to the floor, field, deck, track or court to only those contractors who have been granted authority to perform the duties as prescribed in this policy.

X. ALL-TOURNAMENT TEAM SELECTION PROCESS

An anonymous selection committee will be appointed by the state tournament director. Committee members are expected to attend all games and may include members of the media, officials, tournament staff, and other knowledgeable attendees. Team selection will be based only on play during the state tournament. It is NOT a requirement that every school in the tournament have an athlete on the All-Tournament team. Schools in the championship game may have more athletes on the All-Tournament team than other schools. The All-Tournament team will be announced during the awards ceremony at which time they will receive a medal.

Y. STATE TOURNAMENT CODE OF CONDUCT

ASAA believes that co-curricular activities are an integral part of the educational program of a school. Each student enrolled in a member school should have an equal opportunity to participate in a broad number of activities based on his/her own talents and interests. It is the intent of ASAA to encourage participation in co-curricular activities.

Student participants are student ambassadors of their schools and communities. As such, ASAA expects them to portray good citizenship, practice fair and ethical behavior, and be good role models. To ensure the health, safety and rights of all participants

in ASAA sponsored events, this Code of Conduct has been adopted by the Board of Directors for all ASAA State Championships.

Violation: Violation of this Code of Conduct will result in the removal of the student's right to participate in the event, as well as to attend the event. Any awards or team points received by that individual during the event shall be forfeited. Schools shall report all violations of the Code of Conduct to the Association in a timely manner. Schools which report violations which were discovered "after the fact" will be shown leniency, including forgiveness of the Forfeiture Rule. Such schools should hold their students to the same behavior standards during the state tournament series as they do at school.

Period of Applicability: The state tournament Code of Conduct for all state championship events (except football), is in effect from the beginning of the coaches meeting or from the beginning of the activity to the conclusion of the awards ceremony.

Football - Because football playoffs extend over multiple weeks and there are no coaches meetings prior to the games, students participating in the state football playoffs are subject to the "Code of Conduct"

1. during each day in which their school's team competes in the playoffs, through the conclusion of the game if the team is eliminated, or
2. during each full day in which their school's team competes and advances in the playoffs, and
3. during each day in which their school's team competes in the championship game, through the completion of the game and awards ceremony."

Schools must submit the signed Code of Conduct form found in the Tournament Forms section of this handbook prior to participation in the state championship event.

Z. STATE TOURNAMENT PARTICIPATION FEES

The Board of Directors has authorized the assessment of a participation fee for all state tournaments, festivals and competitions. The fee will be \$10 per student participant with a maximum fee of \$150. per school team per event.