



2023 ASAA/First National Bank Alaska Softball State Championships State Policies & Procedures

Date: Thursday, June 1 - Saturday, June 3
Location: Cartee Fields - Anchorage

Championship Format: There is a 6 team Division I tournament and a 6 team Division II tournament. Day 1 is pool play that is used to seed a double elimination bracket on days 2 & 3

Qualifying Process: Conferences need to notify ASAA of their qualifiers by Saturday May 27, 2023 10:00 PM. Teams qualify from the following conferences;

Division I	Division II
Cook Inlet - 4 teams	Northern Lights - 2 teams
Railbelt - 2 teams	Mid Alaska - 2 teams
	Southeast - 2 teams

Seeding: ASAA board approved rotation will determine the first day pools.

Division I	
A1 Railbelt #1	B1 Cook Inlet #1
A2 Cook Inlet #2	B2 Railbelt #2
A3 Cook Inlet #3	B3 Cook Inlet #4
Division II	
A1 Southeast #1	B1 Mid Alaska #1
A2 Northern Lights #1	B2 Southeast #2
A3 Mid Alaska #2	B3 Northern Lights #2

Schedule/Brackets: The schedule will be posted on the Softball page at asaa.org. The pools will be filled in and posted Monday May 29th by 10:00 AM. Brackets will be completed by standings from pool play. If there is a tie the tie will be broken by point differential

Practice: Practices are available on Wednesday May 31st. Contact Sandi Wagner (sandi@asaa.org) to schedule a practice.

Rules: The event will be conducted in compliance with the 2023 National Federation Softball Rule Book, and ASAA supplemental rules on page 68 of the ASAA handbook.

Softball State Championships
June 1 - 3
Cartee Fields Anchorage

Saturday May 27- 10:00 PM

- Email State Qualifiers to championships@asaa.org

Sunday, May 28 - 2:00pm

- **Eligibility Roster Finalized**
- **State Entry Form**
- **Code of Conduct Form**
- **Photo Upload Form**
- **Good Sport Selection Form**

Tuesday, May 30 - 5:00 PM

- **Academic Award**

Wednesday May 31 - 5:00 PM

- Coaches Meeting Cartee Fields

2023 SOFTBALL STATE CHAMPIONSHIPS POLICIES & PROCEDURES

Mandatory Coaches Meeting: There is a mandatory coaches meeting Wednesday, May 31st, 5:00pm at Carte Fields. All policies and procedures will be reviewed.

Testing Softball Bats: Bat testing will be available on Wednesday May 31st from 3:00 - 5:00 pm and Thursday June 1st from 8:30 - 9:30 am. Please bring all your bats to the field between those times.

Roster: ASAA is using big teams (planets) for its School Activities Reporting System (SARS). Schools will need to submit rosters and indicate which students have qualified for state through this system. This can be done by accessing the softball eligibility roster. Enter jersey numbers and indicate the student is a state qualifier. In addition, the State Championship Entry Form must be submitted. Both submissions are due by 2 pm on Sunday May 28th. A copy of the submitted roster will be in your coaches packet. Coaches must verify their official roster at the coaches meeting. Following the coaches meeting, NO CHANGES to roster personnel may be made. If jersey numbers change, coaches must notify ASAA.

Passes:

Coaches: Only certified coaches listed on the School Activities Reporting System (SARS) will receive a pass. Coaches must have on their person the pass while on the field and in the dugout. If not the school will be fined \$25.

Participants: Passes will be based on submitted rosters. Managers should be included on the roster. All participants must be in uniform or have their pass with them while in the dugout.

Administration: Each school will be provided one pass for attending administrators. The administrator should check in with an ASAA staff member upon arrival to receive a pass.

Selection of Home Team: The state tournament director or head official will conduct a coin toss with the coaches. The winner will choose to be the home team or visitor. The loser will choose dugouts. For the championship game, the undefeated team shall be the "home team."

Dugout/Coaching Box: The dugout is for participants in uniform, managers and coaches only. The maximum number of individuals in the dugout is 22 (18 in uniform + 4 coaches/managers). All individuals must be wearing their pass or be in uniform. Due to safety concerns only individuals 7th grade or above may be in the team area during competition. Please clean up your area after your games. Coaches boxes may be occupied by a coach, player or eligible substitute. All coaches will be in proper uniform as defined on Rule 3.5.3 in NFHS rulebook.

Game Field Warm-up: Each team is guaranteed some warm up time on the field prior to the start of the game. The amount of time will be determined by the officials. No game will begin before its scheduled time.

Warm-up Areas: This will be discussed during the coaches meeting.

Complex Rules:

No Metal Cleats

No Pets

No Glass Bottles

No Gum on the Field

No Shelled Nuts (Sunflower Seeds, Pistachios, Etc)

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Postponing a Game: When necessary to postpone any tournament game due to weather or travel difficulties, it shall be the responsibility of the tournament director to reschedule according to ASAA policy. The tournament director shall have a plan for rainouts worked out in advance and all teams will be informed of the changes. If a team is late due to other reasons not related to weather or travel, the game may be delayed for a maximum of 15 minutes. After that period of time, if the team has not appeared and has not contacted ASAA, the game shall be recorded as a forfeit. A team arriving 0-15 minutes after their scheduled time of play will have a maximum of 5 minutes of warm up time.

Event Supervision: Each participating school will be requested to identify an administrator or other person approved in advance by the principal who is responsible for the conduct of its coaches, participants and fans throughout the contest, as defined in the ASAA bylaws Article 6, Section 4.

Introductions: Player Introductions will only be done for the championship games.

Webstreaming: All Saturday games will be live streamed through the NFHS network.

Medical: Medical staff will be present for all games throughout the tournament.

Concessions: Anchorage Sports Association will be providing concessions throughout the tournament.

Photography/Videotaping: Fans, parents, coaches, school employees, etc. are allowed to photograph within the spectator area only. Designated areas outside the spectator area are reserved for working members of the media and ASAA's official photographer. Video service of each game will not be provided by ASAA. Teams are encouraged to make other arrangements if they wish a video copy of their game. If present in non-spectator areas, they will be removed.

State Merchandise: Northwest Designs is the Official State Merchandise Vendor. NWD will have a large variety of apparel and feature on-site printing with customized made to order commemorative items.

Results: All results will be posted online as soon as possible during or following the events each day. Access will be on the Softball section of the asaa.org website.

Awards:

Awards presented at the end of matches.

Certificate for Players of the Match

Awards presented at the end of the tournament on Saturday.

Team Awards:

Championship and Runner-up Team Trophies

Academic Award and Sportsmanship Award for each tournament

Individual Awards:

Medals for the Champion and Runner-up teams

Medals for the 10 members of the All-Tournament Team

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Participation Fee: The Board of Directors has authorized the assessment of a participation fee for all state championships and festivals. The fee for softball will be \$10 per student participant with a maximum fee of \$150 for those teams of 15 or more participants. Schools will be invoiced following the event.